



INSTITUTE OF POSTGRADUATE STUDIES
UNIVERSITI SAINS MALAYSIA

VERIFICATION FORM FOR FINAL THESIS SUBMISSION

Section 1 (To be completed by Student)

Name : _____
 IC/ Passport No. : _____
 Matric No : _____
 Degree Program : _____
eg: Doctor of Philosophy ; Master of Science (Botany)
 School : _____

.....
 (Student's Signature)

.....
 (Date)

Steps for Final Thesis Submission:-

1. Complete this form.
2. Get verification from IPS that your thesis meets the USM guidelines.
3. Submit one (1) copy of final thesis and (1) CD to the School/ Centre / Institute. Get the endorsement School/ Centre / Institute
4. Submit one (1) copy of final thesis and (1) CD to IPS together with the completed '**Final Thesis Submission**' form.

Section 2: Verification of Thesis Format from IPS

I hereby confirm that the thesis submitted by this student has met the conditions stipulated by the USM:

Staff Name : _____ Correction to be made: _____
 Signature & Stamp : _____
 Date : _____

Untuk kegunaan Pusat Tanggungjawab sahaja
For School / Centre / Institute use only

PENGESAHAN PENERIMAAN SATU (1) NASKAH TESIS MUTAKHIR DAN SATU (1) SALINAN CD OLEH PTJ

() Saya dengan ini telah menyemak kandungan tesis di dalam CD dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	

Untuk kegunaan IPS sahaja
For IPS use only

PENGESAHAN PENERIMAAN SATU (1) NASKAH TESIS MUTAKHIR DAN SATU (1) SALINAN CD OLEH IPS

() Saya dengan ini telah menyemak kandungan tesis di dalam CD dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	



FINAL THESIS SUBMISSION FORM

Section 1 (To be completed by Student)

(Please tick (√) where applicable)

Dean
Institute of Postgraduate Studies
Universiti Sains Malaysia
11800 Penang

Submission of Final Copies of Thesis

I(name) hereby submit :
the final copies of my thesis for the degree of Master / Doctor of Philosophy

The title of the thesis is:

Title :

.....

.....

.....

.....

Translation :

.....

.....

.....

.....

Please insert the Field of Research for the Academic Transcript Records

Field of Research (English): _____

Field of Research (Malay) : _____

I hereby declare that:-

i) My thesis has been reviewed by my Main Supervisor and Dean* / Director*, School / Centre / Institute / Dean of IPS.

ii) I had submitted the CD of my softcopy of the thesis (the contents are similar with the hardcopy of the thesis) in a single PDF file.

iii) I had submitted the Degree Scroll Information Form.

.....
(Student's Signature)

.....
(Date)

ENDORSEMENT BY SCHOOL / CENTRE / INSTITUTE

Section 2 (To be completed by School / Centre / Institute)

i) Publication Requirement for Graduation Status:

These requirements applies for registered students starting from Semester 1, Academic Session, 2017/2018 and onwards.

Enclosed the first page of your publication(s) as proof of evidence.

Title of Publication:

a.

Please tick (/) which applicable

Submitted

Accepted

Published

Journals Indexed:

ISI / SCOPUS / ERA

MyJurnal

MyCite

Penerbit USM

MAPIM

Thomson Reuters Web of Science (WoS) Master Book of List

b.

Please tick (/) which applicable

Submitted

Accepted

Published

Journals Indexed

ISI / SCOPUS / ERA

MyJurnal

MyCite

Penerbit USM

MAPIM

Thomson Reuters Web of Science (WoS) Master Book of List

Note :

ii) LKM100 course registration (for International students only) / Minimum passing grade is C

Completed : Yes / No Grade :

Note :

iii) Pre-requisite course(s) registration (if any) / As approved by the School Board and as stated in the offer letter

Course(s) Code	Grade
(1).....
(2).....
(3).....

Note :

ENDORSEMENT BY MAIN SUPERVISOR

Section 3 (To be completed by Main Supervisor)

Supervisor's Name:
School / Centre / Institute:
have examined the thesis of Mr. /Mrs. /Ms.:

I hereby confirm that all corrections and amendments made to the thesis have been rectified by the candidate.

.....
(Main Supervisor's Signature & Stamp)

.....
(Date)

ENDORSEMENT BY DEAN / DIRECTOR OF SCHOOL / CENTRE / INSTITUTE

Section 4 (To be completed by Dean* / Director* of School / Centre / Institute)

I, Dean / Director of the
School / Centre / Institute hereby :-

(i) Endorse the recommendations made by the Main Supervisor as stipulated in Section 2 above.

(ii) Confirm that I am pleased that all corrections and amendments to the thesis have been rectified by the candidate as recommended by the Thesis Examination Panel.

.....
(Dean's / Director's Signature & Stamp)

.....
(Date)

Regulation on Thesis Endorsement

* If the Main Supervisor or Co-Supervisor is the Dean/Director of the School / Centre / Institute where the student is registered, the endorsement of Section 4 will be signed by the IPS's Dean.

STUDENT'S DECLARATION

Section 5 (To be completed by Student)

Student Thesis's Copyright and University's Intellectual Property

"The copyright to a thesis belongs to the student. However, as a condition of being awarded the degree, the student hereby grants to the University, a free, ongoing, non-exclusive right to use the relevant work and/or thesis for the University's teaching, research and promotional purposes as well as free and the non-exclusive right to retain, re-produce, display and distribute a limited number of copies of the thesis, together with the right to require its publication for further research and archival use."

I declare that the contents presented in this thesis are my own which was done at Universiti Sains Malaysia unless stated otherwise. The thesis has not been previously submitted for any other degree.

I also declare that my thesis has been reviewed by the Main Supervisor and Dean* / Director*, School / Centre / Institute / Dean of IPS and the comments are as stated in Section 2 and 4 (page 2).

Name of Student :

Signature of Student :

IC. No. / Passport No. :

Date :

**SKROL IJAZAH (MAKLUMAT PELAJAR) DEGREE
SCROLL (STUDENTS'S PARTICULARS)**

Dekan/Dean
Institut Pengajian Siswazah/ Institute of Postgraduate Studies
Universiti Sains Malaysia
11800, Pulau Pinang.

Sila tuliskan nama penuh anda. Satu huruf bagi satu petak. Tinggalkan satu petak kosong di antara nama-nama itu. Nama anda mestilah sama dengan nama yang tercatat dalam Kad Pengenalan.
Please complete your full name in the boxes provided (each alphabet in a box) as in your Identity Card of Passport.

No. Kad Pengenalan:
Passport No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Nama Penuh :
Full Name :
(In Block Letters)

Ijazah/Degree :

--

Tarikh/Date : Tandatangan Pelajar :
Student's Signature :

Catatan/ Notes:

- i) Sila lihat contoh seperti di bawah *Please see the example as below.*
- ii) Sila kepitkan sekeping salinan KP atau Paspot anda *Please enclose a copy of your Identity Card or Passport*

CONTOH: UNTUK CALON TEMPATAN

No. Kad Pengenalan Baru :

8	0	0	1	0	0	1	0	5	5	5	5
---	---	---	---	---	---	---	---	---	---	---	---

Nama Penuh : MOHAMAD AZIZ BIN SALLEHUDDIN

M	O	H	A	M	A	D		A	Z	I	Z	
S	A	L	L	E	H	U	D	D	I	N		

EXAMPLE: FOR FOREIGN CANDIDATE
Passport No. : 0077962

0	0	7	7	9	6	2						
---	---	---	---	---	---	---	--	--	--	--	--	--

Full Name: MOHAMAD ELAMIN EL-ASTAL

M	O	H	A	M	A	D		E	L	A	M	I
N		E	L	-	A	S	T	A	L			