



**REGISTRATION GUIDELINES
FOR
NEW POSTGRADUATE STUDENTS**

COURSEWORK & MIXED MODE

IMPORTANT CALENDAR – FOR MAIN CAMPUS (PENANG)

| Important Date | Activities | | | | | | | | |
|--|---|-----------|---------------|---------------------------|----------------------------|------------------|-------------------|----------------------|-----------------------|
| <p align="center">11 November 2020 to 16 March 2021</p> | <p>I. Acceptance of Offer</p> <p>II. Payment of Registration Fee</p> <table border="1" data-bbox="531 488 1414 663"> <thead> <tr> <th data-bbox="531 488 967 528">Malaysian</th> <th data-bbox="967 488 1414 528">International</th> </tr> </thead> <tbody> <tr> <td data-bbox="531 528 967 568">RM340.00 (Other programs)</td> <td data-bbox="967 528 1414 568">USD227.50 (Other programs)</td> </tr> <tr> <td data-bbox="531 568 967 609">RM150.00 (e-MBA)</td> <td data-bbox="967 568 1414 609">USD135.00 (e-MBA)</td> </tr> <tr> <td data-bbox="531 609 967 663">RM540.00 (MPA & MEM)</td> <td data-bbox="967 609 1414 663">USD277.50 (MPA & MEM)</td> </tr> </tbody> </table> <p>III. Self-Enrolment (Student Email Registration)</p> | Malaysian | International | RM340.00 (Other programs) | USD227.50 (Other programs) | RM150.00 (e-MBA) | USD135.00 (e-MBA) | RM540.00 (MPA & MEM) | USD277.50 (MPA & MEM) |
| Malaysian | International | | | | | | | | |
| RM340.00 (Other programs) | USD227.50 (Other programs) | | | | | | | | |
| RM150.00 (e-MBA) | USD135.00 (e-MBA) | | | | | | | | |
| RM540.00 (MPA & MEM) | USD277.50 (MPA & MEM) | | | | | | | | |
| <p align="center">11 November 2020 to 10 March 2021</p> | <p>Self-Upload for Student Smart Card <u>System will be closed at 12.00 noon on 10 March 2021.</u></p> | | | | | | | | |
| <p align="center">1 February 2021 to 16 March 2021</p> | <p>Courses Registration and Tuition Fee Payment In case of any enquiries concerning course(s) registration, kindly contact the responsible officer from respective school.</p> <p>Timetable for each programme is available from 1 February 2021 Link - click here</p> | | | | | | | | |
| <p align="center">8 March 2021</p> | <p>Registration Briefing General overview for registration process by Institute of Postgraduate Studies.</p> <p>Link – click here</p> | | | | | | | | |
| <p align="center">TBC</p> | <p>Program Orientation and School Briefing Get to know in detail for the programme, also get in touch with the lecturers and school administrative staff.</p> | | | | | | | | |
| <p align="center">22 March 2021</p> | <p>Teaching & Learning Session commences</p> | | | | | | | | |

10 STEPS FOR SELF-REGISTRATION

Step 1 (A): Visa Application

For all international students, please proceed for Visa Application. Refer to the [Seven Steps to Get A Student Visa](#). Do not travel to Malaysia prior to approval of your Student Visa. Currently, EMGS Approval Letter will be used for online registration purpose instead of eVAL. Candidate can register with USM by using EMGS Approval Letter. This process is subject to change after the Malaysian Government decide to allow all international students to enter Malaysia.

Step 1 (B): Accepting of Offer

You need to log in into the Online Application portal (<http://onlineips.usm.my/admission/>). Refer to the below image and click according to the sequence as shown below.

The screenshot shows the 'Programme Applied' tab in the online application portal. A yellow box with the number '1' highlights the 'Programme Applied' tab. Below the navigation bar is a table with columns: No, Mode, Candidature, School/Centre/Institute, Degree, Programme, Edit, Delete, Payment, Referees, Preview, Submit, Status. The first row shows a coursework application for 'K36B - Master of Communication (integrated Marketing Communication)' with a status of 'Success' (green circle) and a date of '15 Aug 2016 20:41 pm'. A yellow box with the number '2' highlights the 'View Offer Letter' button. Below the table, there is a section for 'Apply New Programme' with instructions and a legend for application statuses: New (blue), In Review (yellow), KIV (purple), Reject (red), Success (green), and Success with Condition (light green).

The screenshot shows the 'Programme Offered' tab in the online application portal. A yellow box with the number '3' highlights the 'Offer Letter' column in the table. Below the navigation bar, there are instructions for applicants. A yellow box with the number '4' highlights the 'Submit' button. The table has columns: No, Mode, Candidature, School/Centre/Institute, Degree, Programme, Offer Letter, Choices. The first row shows a coursework application for 'S114 - Master of Pathology (Medical Microbiology)' with a status of 'New' (blue circle) and a 'Submit' button.

Step 2: Payment of Registration Fee

Registration fee is required to be paid for student to proceed with Self Enrolment and Self Upload.

Click payment icon and payment can be made either via ePayment portal (online payment) or cash at bank. All students are **highly advice to use the online payment method.**

For cash at bank option, please print out the transaction slip. Only slip with printed payment transaction by the bank will be considered valid and send the slip to vp@usm.my and admission_ips@usm.my to confirm the payment.

Note: For cash payment option, confirmation by USM is required for you to proceed for the rest of the steps.

The screenshot shows the registration portal with navigation tabs: Personal, Academic Qualification, Language Qualification, Working Experience, Programme Applied, Programme Offered, and User Guide. Below the tabs are instructions for candidates and a table of programmes.

1. Candidates need to choose only ONE programme
2. Successful applicants are required to read through the guidelines below in order to complete the registration.

The below instructions are applicable for Coursework/Mixed Mode programmes only:-

3. After accepting the offer, candidates need to pay the Registration Fee, create USM ID Account (Self Enrolment), upload photo for Student Card (Self Upload), Register for Courses and pay the Tuition Fees. (This process is available on a specific date, kindly refer to the **Registration Activities Schedule**).

| No. | Mode | Candidature | School/Centre/Institute | Degree | Programme | Offer Letter | Registration Fee | Pin Number | Self Enrolment | Self Upload |
|-----|------------|-------------|-------------------------|---|-----------|--------------|------------------|------------|----------------|--|
| 1. | Coursework | Part Time | School of Communication | K36B - Master of Communication (Integrated Marketing Communication) | - | | | | | Only available upon successful payment |

Below are documents for your references:

1. Academic Calendar
2. Registration Steps and Forms
3. Registration Activities Schedule

[Back to Programme List](#)

Step 3: Self Enrolment (Student Email Address Registration)

You are allowed to create your email address by using your preferred email address. Take note for the pin number as in the previous step because you will use this pin number to activate your account at the [Self Enrolment](#) page.

The screenshot shows the self-enrolment process. It includes the USM logo, the APEX logo, and the 'identity self management' logo. A yellow arrow points to the 'Register new Identity' button. Below the buttons is a login form with fields for 'Identity Card/Passport Number' and 'PIN Number', and a 'Login' button. A message on the right side of the login form reads: 'If you have tried accessing this site but failed, it is likely due to your information is not yet available in registration database. Please contact person or department that supply your PIN number. Please provide information to ICT Security Unit at infosec@usm.my if you encounter any problem.'

Note: After generating the email address, it can be used to log in to Campus Online portal, access to online library and other online facilities for registered students.

Step 4: Self Upload for Smart Card

You need to upload a white background passport-sized photograph for your [Smart Card](#). Please alert for **this process deadline because submission after the deadline will not be entertained** and students will be required to manually process for their Smart Card on a later date. For those who successfully created the smart card before the deadline, the card will be ready for collection on the first week of class at the respective schools/centres/institutes.

Do not proceed this step if you are changing your passport number. You need to update IPS first, otherwise if your Student Card has been successfully printed with the old passport number, you need to apply for a new student card with additional payment.

STUDENT CARD REGISTRATION



Step 5: Course Registration and Tuition Fee Payment

Students are required to complete the course registration and tuition fee payment. Students will then be allowed to attend classes, access to e-learning portal and use the University's facilities.

[IMPORTANT] Refer to **Appendix A** for more details on how to register for courses.

Step 6: Self-Registration (Online)

All students are required to upload all the required document through the online form <https://form.jotform.com/ipsusm/onlineregistration-cwmm>. Please refer to the checklist of required documents to be uploaded for this process in **Appendix B**.




Name *
First Name Last Name

Nationality * Malaysian International

Email *
example@example.com

IPS Reference Number *
(e.g. IPS19/HUM002)

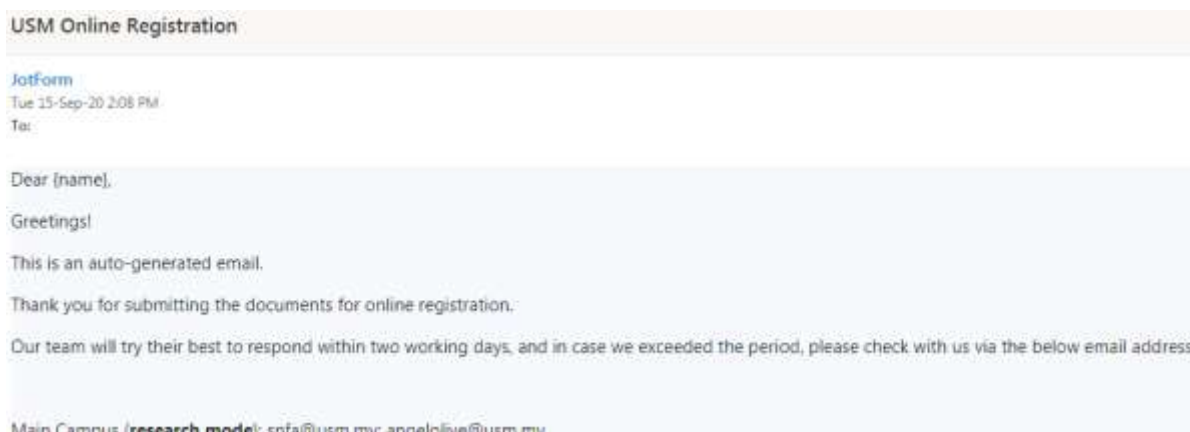
Date of Birth * 
mm-dd-yyyy
Date

Campus *

Programme Mode *

Have you or your parents graduated for any program in USM before? Yes No

Should you have uploaded all the required document and submit this form, you will receive a notification through the email address that you have provided in this form.



[IMPORTANT] Please note that you can edit the submitted form by clicking at the Edit Submission link available in the email.

Step 7: Student Activation Status

Activation of status can be made after the confirmation of payment and during specific time frame allowed by University. Your candidature status will be activated and you will be notified through email. You will be provided with the following documents:

- i. Confirmation of Registration Letter
- ii. Softcopy of Postgraduate Student Handbook
- iii. Student Profile Page

ON- CAMPUS PROCESS

Step 8: Collection of Student Card

You are required to collect your Student Card at your respective School/Centre/Institute (if you have successfully completed Self Upload) or to come to IPS Office to manually process the Student Card.

Step 9: Endorsement of Medical Report and Student Pass

For international student, you are required to get your medical report endorsed by USM Wellness Center/Clinic and your Student Pass endorsed by USM Visa Unit, and submit it to IPS.

Step 10: Activation of Student Card

You are advised to visit USM Library to activate your Student Card for the use of physical library facilities such as to borrow books.

STEPS FOR COURSE REGISTRATION - COURSEWORK MODE / MIXED MODE STUDENTS

Log-in to Campus Online portal (<https://campusonline.usm.my/>) by using the ID and password created at Step 3 previously. You can register for courses that you wish to follow for that particular semester.

Please refer to the program timetable at [IPS website](#) or if it is not available, please refer to the respective schools.

Tuition fee is to be paid before activation of status can be done. Total fees will be automatically calculated by the system depending on how many courses registered.

Step 1: Click the Online Reg button

The screenshot shows the 'Student Profile' dashboard. On the left is a navigation menu with 'Main', 'Student Profile', and 'Application'. The main content area displays student information: Name, NRIC No. (Matric No.), Status, School (School of Communication), Programme (Master of Communication (Integrated Marketing Communication)), and Mode (COURSEWORK - FULL TIME). Below this information are five buttons: 'Academic Calendar', 'Health Services', 'Online Reg' (highlighted with a yellow arrow), 'Penawaran Kursus', and 'Progress Report'.

Step 2: Select the required courses, follow steps as the below sequence.

The screenshot shows the course selection interface. At the top are logos for USM, APEX, and SMU-IPG INSTITUTE OF POSTGRADUATE STUDIES. Below are input fields for Name, School, IC Number, and Matrix Number, with a red box indicating 'Current Status: Due For Payment'. The main section is titled 'Courses Offered : Select course(s) to register' and contains a table of courses. A yellow box labeled '1' highlights the first row. To the right, a 'Selected Course(s)' section shows 'NDP504' selected, with '1 courses selected' and 'Total 5 units'. A red button labeled 'Continue To Step 2 >>' is highlighted with a yellow box labeled '3'. At the bottom, a 'Submit' button is highlighted with a yellow box labeled '2'.

| Code | Title | Unit |
|---------------------------------|--|------|
| <input type="checkbox"/> NDP504 | MASTER'S IN SUSTAINABLE DEVELOPMENT PRACTICE PROJECT | 5 |
| <input type="checkbox"/> NDP512 | SOCIAL SERVICES MANAGEMENT | 3 |
| <input type="checkbox"/> NDP517 | ECONOMIC ANALYSIS FOR SUSTAINABLE DEVELOPMENT | 3 |
| <input type="checkbox"/> NDP544 | APPLICATION OF ENVIRONMENTAL SCIENCE | 3 |
| <input type="checkbox"/> PLG597 | PRAKTIKUM DALAM BIMBINGAN DAN KAUNSELING | 8 |
| <input type="checkbox"/> PLG598 | PROJEK PENYELIDIKAN | 8 |

Step 3: Change the course type. If the selected courses are correct, click Confirm.

Name : School : IC Number : Matrix Number : Current Status : **Due For Payment**

Drop Courses Add Courses

Courses Registered

| No. | Date | Code | Title | Type | Unit |
|-----|-----------|--------|--|---|---------|
| 1 | 19/2/2020 | NDP504 | MASTER'S IN SUSTAINABLE DEVELOPMENT PRACTICE PROJECT | Core (C) | 5 |
| 2 | 10/2/2020 | NDP517 | ECONOMIC ANALYSIS FOR SUSTAINABLE DEVELOPMENT | Core (C) | 3 |
| 3 | 19/1/2020 | NDP544 | APPLICATION OF ENVIRONMENTAL SCIENCE | Elective (E) | 3 |
| 4 | 19/2/2020 | NDP544 | APPLICATION OF ENVIRONMENTAL SCIENCE | Core (C) | 3 |
| 5 | 9/3/2020 | NDP504 | MASTER'S IN SUSTAINABLE DEVELOPMENT PRACTICE PROJECT | Select Type Core (C) Elective (E) | 5 19 |

Confirm

Courses Drop

Step 4: Click Method of Payment to proceed the payment step.

Below is the summary of the fees to be paid. If you are Malaysian student, the amount charged will be in Malaysian Ringgit and if you are International student, the amount charged will be in USD.

Summary Method of Payment

My Pre-Registration. Query Email: myreg_email_@ipg.edu.my

How to make a payment? please click [here](#) or tab 'Method of Payment'.

| ITEM | DEBIT | CREDIT | | | | |
|-----------------|-----------|--------|--|----------|-------------|----|
| Balance Forward | MYR- | MYR- | | | | |
| No. | Date | Code | Title | Type | Unit | |
| 1 | 22/1/2020 | YSK505 | QUALITATIVE COMMUNICATION RESEARCH METHOD | Elective | 4 | |
| 2 | 22/1/2020 | YSP501 | PRINCIPLES AND PRACTICES OF INTEGRATED MARKETING COMMUNICATION | Core | 3 | |
| 3 | 22/1/2020 | YSP505 | BRAND MANAGEMENT | Core | 3 | |
| | | | | | Total Unit: | 10 |

Add/Drop Courses

Non-Recuring Fee (Yuran Tak Berulang)

Yuran Pendaftaran (Registration Fees) MYR 340.00

Bayaran Yuran Pendaftaran (Registration Fees Payment) MYR - MYR 340.00

Recuring Fee (Yuran Berulang)

Yuran Pengajian (Tuition Fees) MYR 3,600.00

Amount To Pay : MYR 3,600.00

Reprint Bill

Summary Method of Payment

My Pre-Registration. Query Email: myreg_email_@ipg.edu.my

How to make a payment? please click [here](#) or tab 'Method of Payment'.

| ITEM | DEBIT | CREDIT | | | | |
|-----------------|-----------|--------|---|------|-------------|---|
| Balance Forward | USD- | USD- | | | | |
| No. | Date | Code | Title | Type | Unit | |
| 1 | 24/1/2020 | YSP505 | BRAND MANAGEMENT | Core | 3 | |
| 2 | 24/1/2020 | YSP500 | MESSAGE DESIGN FOR INTEGRATED MARKETING COMMUNICATION | Core | 3 | |
| 3 | 24/1/2020 | YSP509 | INTERNATIONAL ADVERTISING | Core | 3 | |
| | | | | | Total Unit: | 9 |

Non-Recuring Fee (Yuran Tak Berulang)

Yuran Pendaftaran (Registration Fees) USD 227.50

Bayaran Yuran Pendaftaran (Registration Fees Payment) USD - USD 227.50

Jaminan diri (Personal Bond) USD 475.00

Recuring Fee (Yuran Berulang)

Yuran Pengajian (Tuition Fees) USD 1,203.75

Amount To Pay : USD 1,678.75

Reprint Bill

Step 5: Click e-Payment or direct online payment transaction.

For any enquiries regarding the payment process, email to ukpbendahari@usm.my

USM APEX SMU-IPS INSTITUTE OF POSTGRADUATE STUDIES

Name : [Redacted] IC Number : [Redacted]
 School : [Redacted] Matrix Number : [Redacted] **Current Status : Due For Payment**

Summary NEW **Method of Payment**

My Pre-Registration. Query? email: record_ips@usm.my

Attention All Postgraduate Students!
 Payment of fees can be made through the following options:

- e-Payment** [\(click here\)](#) ←
 Credit/Debit cards and FPX Fund transfer are accepted for e-Payment transaction.
- Bursary Counter**
 Cheque, Bank Draft, Credit/Debit Cards are accepted for transaction at the Bursary Counter.
 *Cheque/Bank Draft - payable to Universiti Sains Malaysia

Thank you.

Step 6: The below page will be shown and you can proceed the payment steps until complete.

ePayment

Versi Bahasa | English Version

Main Menu

- Main Page
- Services
 - Student Invoice
 - Main Campus (Penang)
 - Health Campus (Kulantan)
 - Engineering Campus
 - Penalty
 - Breach of Contract
 - Compound
 - Student Disciplinary
 - Penalty Academic Dress
 - Health
 - HUSH
 - DPPT
 - Pusat Sejahtera
 - Accommodation
 - APEX HALL
 - CEHACS
 - Desa-dewa Utama
 - Library
 - Main Campus
 - Health Campus
 - Engineering Campus
 - Pusat Islam
 - Biik Tetamu
 - Sport Utilities

Invoice Description

Please ensure the information displayed is accurate before proceed for payment.

Payment Information

Payment For : [Redacted]
 Bill/Invoice No. : [Redacted]
 Passport/IC No. : [Redacted]
 Student's Name : [Redacted]
 Payment Total : [Redacted]
 Payment Total (MYR) : [Redacted]

Payment Document Description

Document Status : **Proforma**
 Proforma Invoice Number : **PR0000145866**

| Description | Amount (USD) | Tax (USD) |
|--------------------------|-----------------|-------------|
| TUITION FEE | 2,456.25 | 0.00 |
| Total (USD) | 2,456.25 | 0.00 |
| Tax Total (USD) | 0.00 | 0.00 |
| Grand Total (USD) | 2,456.25 | 0.00 |

Next

This status **Due For Payment** will be shown after the payment. USM Bursary Team will update the status from time to time after checking the payment confirmation. Please make sure you print or save the receipt of payment for future reference. Your course registration will be considered complete after your payment status for all courses being updated like this → **The payment was confirmed on**

DOCUMENT CHECKLIST FOR ONLINE REGISTRATION

Name: _____

I/C No. or Passport no.: _____

Checklist for softcopy documents that need to be **submitted online** for registration.

- | | |
|---|--------------------------|
| 1. Copy of Offer Letter | <input type="checkbox"/> |
| 2. Health Declaration Form / Medical examination report | <input type="checkbox"/> |
| 3. Confirmation of Registration Form (Part A to D) | <input type="checkbox"/> |
| 4. Student Pledge Form | <input type="checkbox"/> |
| 5. Passport sized photograph with white background | <input type="checkbox"/> |
| 6. Scholarship / sponsorship letter of offer (if any) / Payment receipt | <input type="checkbox"/> |
| 7. EMGS Approval Letter or eVAL from the Malaysian Immigration <i>*applicable for International Students</i> | <input type="checkbox"/> |

Note:

- i. Health Declaration Form is applicable for international students who have yet to arrive Malaysia. Upon arrival to Malaysia, a complete Medical Examination Report is necessary to be submitted to IPS.

All the above document can be submitted via this platform ([CLICK HERE](#)).

You are required to complete this process latest by 16 March 2021.

HEALTH DECLARATION FORM

I hereby declare that I am free from the following diseases/conditions:

| ITEMS | SELF | | IF NO, PLEASE STATE |
|----------------------------------|------|----|--|
| | YES | NO | |
| Tuberculosis | | | IF YOU HAVE SOUGHT CONSULTATION FOR ANY OF THE LISTED DISEASES/CONDITION, YOU ARE REQUIRED TO SUBMIT YOUR MEDICAL HISTORY/REPORT FROM YOUR TREATING PHYSICIAN TO EDUCATION MALAYSIA GLOBAL SERVICES (EMGS) PANEL CLINIC/UNIVERSITY HEALTH CENTRE. |
| Hepatitis B | | | |
| Hepatitis C | | | |
| HIV | | | |
| Drug use/abuse of: | | | |
| 1. Opiates | | | |
| 2. Cannabinoids | | | |
| 3. Amphetamine | | | |
| 4. Methamphetamine | | | |
| Sexually Transmitted Diseases | | | |
| Congenital or Inherited Disorder | | | |
| Cancer | | | |
| Epilepsy | | | |
| Psychiatric Illness | | | |
| Other illness | | | |

I declare that I will submit myself for compulsory Post-Arrival Health Examination as per Malaysian regulations. In the event that I should be diagnosed with any condition that deems me **UNSUITABLE** for studies, I will bear the cost of leaving Malaysia and will adhere to the immigration requirements on the visit pass and exit before the pass expiration, or any deadline given to me whichever is earlier.

I declare that in the event I should be diagnosed with any conditions that does not require my removal from Malaysia but requires medical treatment and I choose to remain in Malaysia to continue my studies, I will bear any and all costs relating directly or indirectly towards the medical management of my medical condition.

I confirm that EMGS Panel Clinic/University Health Centre shall not be responsible in any manner or whatsoever, arising out of EMGS Panel Clinic/University Health Centre certification of my medical status as suitable to study or reside in Malaysia despite the medical condition described above. I further undertake to hold EMGS Panel Clinic/University Health Centre harmless from any loss or liability arising from this decision and agree to indemnify and keep EMGS Panel Clinic/University Health Centre from any loss or liability arising from this decision.

.....
Date (dd/mm/yyyy)

.....
Name of applicant as indicated in the passport

.....
Applicant's signature
number

.....
Applicant's passport

SECTION 1

(PART B) - Please tick (✓) in the relevant box

Declaration of self and family illness. Explain in full if you or your family has any of the following illness.

• Immediate family refers to father, mother, brothers / sisters

| MEDICAL PROBLEMS | SELF | | IMMEDIATE FAMILY | | If "Yes" please state |
|---|------|----|------------------|----|-----------------------|
| | Yes | No | Yes | No | |
| 1. Congenital or inherited disorder | | | | | |
| 2. Allergy | | | | | |
| 3. Mental illness | | | | | |
| 3. Fits, stroke, other neurological disease | | | | | |
| 5. Diabetes Mellitus | | | | | |
| 6. Hypertension | | | | | |
| 7. Heart or vascular disease | | | | | |
| 8. Asthma | | | | | |
| 9. Thyroid disease | | | | | |
| 10. Kidney disease | | | | | |
| 11. Cancer | | | | | |
| 12. Tuberculosis | | | | | |
| 13. Drug addiction | | | | | |
| 14. AIDS, HIV | | | | | |
| 15. History of surgery | | | | | |
| 16. Other illness | | | | | |

Current medication (Long term)

| IMMUNISATION HISTORY (where applicable) | DATE IMMUNISED | | | | |
|--|----------------|--|--|--|--|
| 1. Yellow Fever* | | | | | |
| 2. BCG* | | | | | |
| 3. Meningitis (Quadrivalent)* | | | | | |
| 4. Hepatitis B* | | | | | |
| 5. Others | | | | | |

** Applicable for international candidates only.*

I hereby certify that the information given above is true. I understand that my application will be rejected if there is any false information given.

Date

Signature of candidate

SECTION 2 - PHYSICAL EXAMINATION

To be filled by examining doctor

| 1. BASIC MEASUREMENT | |
|--|--|
| HEIGHT : _____ m | BLOOD PRESURE : _____ mmHg |
| WEIGHT : _____ kg | PULSE RATE : _____ / min |
| VISION TEST : Unaided : (R) (L) Aided : (R) (L) | COLOUR VISION TEST: NORMAL / ABNORMAL |

| 2. GENERAL EXAMINATION | | | |
|------------------------|-----|----|---------|
| ITEM | YES | NO | COMMENT |
| a. DEFORMITIES | | | |
| b. PALLOR | | | |
| c. CYANOSIS | | | |
| d. JAUNDICE | | | |
| e. OEDEMA | | | |
| f. SKIN DISEASES | | | |

| 3. SYSTEM EXAMINATION | | | |
|---------------------------------|--------|----------|---------|
| ITEM | NORMAL | ABNORMAL | COMMENT |
| a. EYES (Including fundus copy) | | | |
| b. EARS | | | |
| c. NOSE | | | |
| d. ORAL CAVITY / THROAT | | | |
| e. NECK | | | |
| f. HEART | | | |
| g. LUNGS | | | |
| h. ABDOMEN / HERNIAL ORIFICES | | | |
| j. MENTAL CONDITION | | | |
| k. MUSCULOSKELETAL SYSTEM | | | |

SECTION 3 - INVESTIGATIONS

To be filled by examining doctor

| 1. URINE TEST | | |
|--------------------------------|------------|--------|
| ITEM | DATE TAKEN | RESULT |
| a. ALBUMIN | | |
| b. SUGAR | | |
| c. MICROSCOPIC | | |
| d. MORPHINE | | |
| e. CANNABIS | | |
| f. AMPHETAMINES TYPE STIMULANT | | |

** International candidates are required to conduct all the above tests.*

** Malaysian candidates are required to conduct tests for item a, b, and c only.*

| 2. BLOOD TEST (Please attach all the original lab report) | | |
|---|------------|--------|
| ITEM | DATE TAKEN | RESULT |
| a. HEPATITIS Bs ANTIGEN | | |
| b. HEPATITIS C | | |
| c. HIV | | |
| d. VDRL / TPHA | | |
| e. MALARIAL PARASITE | | |

** International candidates are required to conduct all the above tests.*

** Malaysian candidates for Master of Medicine, Master of Surgery and Master of Pathology are required to conduct tests for item a, b, and c only.*

** Malaysian candidates for other programs are NOT required to conduct Blood Test.*

| 3. CHEST X-RAY INFORMATION | |
|----------------------------|--|
| CHEST X-RAY NO. | |
| DATE TAKEN | |
| PLACE TAKEN | |
| REPORT | |

SECTION 4 - CERTIFICATION BY THE EXAMINING DOCTOR

Please tick (✓) in the appropriate box

I certify that I have on this date _____ examined Mr. / Ms. _____

IC / Passport No. _____ and found him / her: -

IN GOOD HEALTH

HAVING THE FOLLOWING MEDICAL COMPLICATION(S) (Please State)

UNDERGOING TREATMENT FOR: (Please State)

Date _____

Signature of Doctor _____

Name of Doctor _____

Qualification _____

Hospital / Clinic _____

Registration Number _____

Official Stamp _____

Remarks by University / College Official



CONFIRMATION OF REGISTRATION FORM

FULL NAME (AS PASSPORT / IC):

| | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |

IDENTITY CARD NO. (MALAYSIAN STUDENT):
STUDENT):

PASSPORT NO. (INTERNATIONAL

| | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | |
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| | | | | | | | | | | | | | |
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SCHOOL / CENTRE / INSTITUTE:

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A. DEGREE TYPE

DOCTOR OF PHILOSOPHY / DOCTORAL

MASTER

B. CANDIDATURE TYPE

FULL TIME

PART TIME

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D. GRADUATION REQUIREMENT FOR RESEARCH MODE PROGRAMME

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|--|---|--|
| Sciences/ Engineering/ Health & Medical | At least one (1) article journal, accepted or published in journals / proceedings indexed by ISI / SCOPUS | At least two (2) article journal, accepted or published in journals indexed by ISI / SCOPUS |
| Arts | At least one (1) article journal, accepted or published in any categories listed below: i. Journals/proceedings indexed by ISI / SCOPUS / ERA ii. Journals by the University or listed in myJurnal (Malaysian Journal Management System) from MyCite (Malaysian Citation Centre) iii. Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or Penerbit USM or MAPIM | At least one (1) article journal, accepted or published in journals indexed by ISI / SCOPUS / ERA or At least two (2) articles, accepted or published in any categories listed below: - i. Journals by the University or listed in myJurnal (Malaysian Journal Management System) from MyCite (Malaysian Citation Centre) ii. Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or Penerbit USM or MAPIM |
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Date

Signature of Candidate

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| UNIT | CONTACT NO. | E-MAIL |
|---|---|---|
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| BURSARY (Fees related matters) | +604 – 653 3777 | norhayaty@usm.my nursalmi@usm.my ukpbendahari@usm.my |
| FELLOWSHIP (Financial Assistance) | +604 – 653 2983 | noorzamreena@usm.my |
| VISA (Student Pass matters) | Main / Engineering Campus +604 – 653 2493 +604 – 653 2777 Health Campus +609 – 767 2033 | visa@usm.my msidek@usm.my fadzilla@usm.my sulbahri@usm.my |
| ON-CAMPUS ACCOMMODATION | Main Campus +604 – 653 4050 +604 – 653 3192 Health Campus +609 – 767 1316 +609 – 767 1302 +609 – 767 1346 Engineering Campus +604 – 599 5514 +604 – 599 5504 | asmahani@usm.my bfpphostel@gmail.com hafidz@usm.my pbsyazana@usm.my dlfahrul@usm.my |

| SCHOOL/CENTRE/INSTITUTE PERSONNEL | | |
|--|---------------|-----------------------|
| MAIN CAMPUS | | |
| School of Housing, Building and Planning | +604-653 6193 | iftitah@usm.my |
| School of Industrial Technology | +604-653 2218 | rasslene@usm.my |
| School of Biological Sciences | +604-653 4035 | ezliza@usm.my |
| School of Chemical Sciences | +604-653 3540 | subrag@usm.my |
| School of Communication | +604-653 3600 | nur_akmar@usm.my |
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| School of Distance Education | +604-653 2302 | nazira_za@usm.my |
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| School of Humanities | +604-653 3850 | bazilah@usm.my |
| School of Languages, Literacies and Translation | +604-653 4543 | bfaridah@usm.my |
| School of Management | +604-653 3367 | mnnooraida@usm.my |
| School of Mathematical Sciences | +604-653 2629 | wafi@usm.my |
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| School of Physics | +604-653 3025 | edzuwyn@usm.my |
| School of Social Sciences | +604-653 3362 | farhanahah@usm.my |
| School of Arts | +604-653 3620 | hidayahrahman@usm.my |
| Advanced Medical & Dental Institute | +604-562 2352 | yusmadi@usm.my |
| Analytical Biochemistry Research Centre (ABrC) | +604-653 4696 | amiraazman@usm.my |
| Centre for Chemical Biology | +604-653 5513 | zulkiflimdy@usm.my |
| Centre for Drug Research | +604-653 3274 | nurulamira_ali@usm.my |
| Centre for Global Archaeological Research | +604-653 4148 | azmandarus@usm.my |
| Centre for Global Sustainability Studies | +604-653 2461 | mamuin@usm.my |
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| Centre for Islamic Development Management Studies | +604-653 4601 | ahmad_shaharil@usm.my |
| Centre for Marine and Coastal Studies | +604-653 2604 | alif_rashidi@usm.my |
| Centre for Policy Research and International Studies | +604-653 3385 | zuraida@usm.my |
| Collaborative Microelectronic Design Excellence Centre (CEDEC) | +604-653 5628 | nuha@usm.my |
| Graduate School of Business (GSB) | +604-653 2795 | mariyam@usm.my |
| Institute of Nano Optoelectronics Research and Technology (INOR) | +604-653 5640 | wanrosdan@usm.my |
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