



# LKM100 APPLICATION GUIDELINES SEM. II, ACADEMIC SESSION 2020/2021 (FOR POSTGRADUATE STUDENTS ONLY)

Kindly ensure that you have read and understood all the instructions listed here before filling in the APPLICATION FORM. Failure to understand and comply with all the instructions will result in YOUR APPLICATION TO BE REJECTED.



## DURATION & COURSE EVALUATION

Classes will begin on 22 March 2021 and the semester will end on 1 August 2021. For this semester, the course evaluation is 100% COURSEWORK.

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## CLASS TIME & TEACHING PLATFORM

Classes will be held TWICE a week and each class is TWO hours long. Classes will be conducted ONLINE using Webex.

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## COURSE REQUIREMENT

You MUST BE a registered USM graduate student. **INDONESIAN** postgraduate students are NOT ALLOWED TO APPLY this semester.

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## CLASS PLACEMENT

The LKM100 Committee RESERVES THE RIGHT TO DETERMINE students who are QUALIFIED to enrol for this upcoming semester. PRIORITY is given to FINAL YEAR Master/PhD students, postgraduate students who HAVE VIVA and/or SUBMITTED their thesis.

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## CHOOSING TWO DIFFERENT CLASS SLOTS

Choose TWO different class slots. Arrange your choices according to your main preference (All class times are in Malaysian Time Zone). If your course enrollment is successful, you will be given only ONE class slot based on availability and you are NOT ALLOWED to change the time and class given to you. Any application to change class WILL NOT BE ENTERTAINED.

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## LKM100 COURSE NOTIFICATION

You will receive an email notification from 17 – 19 March 2021 to inform if your course enrollment was successful or unsuccessful.

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## ENROLLMENT REJECTION/FAILURE

You can apply next semester as LKM100 is offered every semester. Any appeal will not be entertained as WE ARE ONLY ABLE TO OFFER SEATS TO 150 POSTGRADUATE STUDENTS THIS SEMESTER.

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## CORRECT INFORMATION

Fill in the form with relevant details as REGISTERED in USM DATABASE, such as full name, passport number, matric card number and corresponding email address. Incomplete or incorrect information will result in YOUR APPLICATION TO BE REJECTED.

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## ONE APPLICATION ONLY

You are only allowed to SUBMIT ONE APPLICATION. In the occasion where more than one (1) application has been submitted, the first application will be accepted/take precedence and renders subsequent application as void. You are NOT ALLOWED to register on behalf of anyone else except yourself.

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## GOOGLE FORM LINK

Application must be submitted via Google Form from 8:10 am, 4 March 2021 (Thursday) to 5:10 pm, 5 March 2021 (Friday) [Malaysian Time Zone].  
<https://forms.gle/pKwqKP9Xw9Gx1SnR6> or scan the QR code