



REQUEST FOR AN OFFICIAL LETTER OF CERTIFICATION

Name : _____

Degree Programme : _____

School/Centre : _____

Smart Card No. : _____

Passport No. : _____
(for foreign students)

I would appreciate it if an official letter of certification can be issued to me for the following reason stated below :

Student's Signature

Date

Note : The letter will be ready in 3 working days

For Official Use: Institute of Postgraduate Studies, Universiti Sains Malaysia

Letter prepared by _____ and issued on _____

(Staff IPS)