

**UNIVERSITI SAINS MALAYSIA SULIT**

INSTITUT PENGAJIAN SISWAZAH  *INSTITUTE OF POSTGRADUATE STUDIES*

**LAPORAN PEMERIKSA TESIS (PEMERIKSAAN SEMULA)**

*THESIS EXAMINER’S REPORT (REEXAMINATION)*

**Nama Calon**

*Candidate’s Name*

**Pusat Pengajian/Pusat**

*School of/Centre*

**Ijazah**

*Degree*

**Tajuk Tesis**

*Thesis Title*

**Nama Pemeriksa**

*Examiner’s Name*

**No. Kad Pengenalan**

*Passport No.*

**PANDUAN MENGISI BORANG LAPORAN PEMERIKSA TESIS**

**Borang Laporan Pemeriksa Tesis** ini terdiri daripada Empat (4) Bahagian iaitu:

**(i) BAHAGIAN A: LAPORAN BERPANDU**

**(ii) BAHAGIAN B: LAPORAN BEBAS**

**(iii) BAHAGIAN C: KOMEN LAIN**

**(iv) BAHAGIAN D: PERAKUAN**

* Semua Pemeriksa diminta membuat laporan pemeriksaan tesis dengan menggunakan Borang Laporan Pemeriksa Tesis ini.
* Pemeriksa mempunyai dua pilihan untuk membuat laporan iaitu, sama ada melalui:

1. **FORMAT BERPANDU:** Pemeriksa perlu mengisi Bahagian A, B, C dan D.

Untuk Bahagian A: Pemeriksa perlu mengisi bahagian yang berkaitan.

Untuk Bahagian B: Pemeriksa perlu berikan laporan ringkas dengan menarik perhatian tentang kekuatan dan kelemahan tesis; **ATAU**

(ii) **FORMAT TIDAK BERPANDU:** Pemeriksa perlu mengisi Bahagian B, C, dan D sahaja. Untuk Bahagian B, Pemeriksa perlu memberi laporan terperinci dengan menilai dan membentangkan kekuatan dan kelemahan tesis dan perlu menarik perhatian Panel Pemeriksaan Tesis terhadap setiap bahagian yang memerlukan penerangan atau penjelasan lanjut semasa *Viva Voce*.

***INSTRUCTIONS FOR COMPLETING THE THESIS EXAMINER’S REPORT FORM***

***The Thesis Examiner’s Report Form consists of Four (4) Sections:***

***(i) SECTION A: GUIDED REPORT***

***(ii) SECTION B: UNGUIDED REPORT***

***(iii) SECTION C: OTHER COMMENTS***

***(iv) SECTION D: RECOMMENDATION***

* *All Examiners are required to submit their reports using the Thesis Examiner’s Report Form.*
* *Examiners have the choice of submitting, either:*

1. ***GUIDED FORMAT:*** *Fill in Sections A, B, C and D.*

*Section A: Fill in relevant section.*

*Section B: Report briefly highlighting the strengths and weaknesses of the thesis;* ***OR***

1. ***UNGUIDED FORMAT:*** *Fill in Sections B, C and D only. Section B must contain a full report detailing the strengths and weaknesses of the thesis according to each section and sub-section in the thesis. Examiners are required to draw the Thesis Examination Panel’s attention to specific points that may require elaborations or clarifications during the Viva Voce.*

**BAHAGIAN A** *SECTION A*

**GAYA DAN PENYUSUNAN KESELURUHAN** *OVERALL STYLE AND ORGANISATION*

Sila nyatakan respons anda dengan **membulatkan** nombor yang paling sesuai. Sila nyatakan, jika tidak relevan.

*Please indicate your response by* ***circling*** *the most appropriate number. Please state not relevant, where appropriate.*

1. Dari segi kandungan, tajuk tesis adalah

*In terms of contents, the thesis title is*

Ulasan/*Comments*

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Amat tidak sesuai Amat sesuai

*Not appropriate at all Most appropriate*

1 2 3 4 5

2. Dari segi kepadatan, abstrak/ikhtisar ini

*In terms of conciseness, the abstract is*

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Amat tidak sesuai Amat sesuai

*Not appropriate at all Most appropriate*

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3. Dari segi kejelasan penyampaian, tesis ini

*In terms of clarity of presentation, the thesis is*

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*Not appropriate at all Most appropriate*

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4. Dari segi susunan keseluruhan (bab, rujukan dan lampiran dan lain-lain), tesis ini

*In terms of organization (chapters, bibliography, Appendices, etc.), the thesis is*

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Amat tidak sesuai Amat sesuai

*Not appropriate at all Most appropriate*

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5. Dari segi penggunaan bahasa dan tatabahasa, tesis ini menunjukkan

*In terms of the language and grammar, the thesis shows*

Ulasan/*Comments*

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6. Dari segi ejaannya, tesis ini menunjukkan

*In term of spelling, the thesis shows*

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Amat tidak sesuai Amat sesuai

*Not appropriate at all Most appropriate*

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**KEKUKUHAN TESIS** *ROBUSTNESS OF THESIS*

7. Peristilahan yang digunakan

*The terminology used is*

Ulasan/*Comments*

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*Not appropriate at all Most appropriate*

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8. Tinjauan bacaan adalah

*The literature review shows*

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Amat tidak sesuai Amat sesuai

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9. Objektif kajiannya

*Research objectives are*

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10. Metodologi adalah

*The methodology shows*

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11. Data yang dikutip untuk analisis dan pengukuran

*The data collected for the analysis and testing are*

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12. Analisis kuantitatif (statistik)/kualitatif

*The quantitative (statistical)/qualitative analysis shows*

Ulasan/*Comments*

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Amat tidak sesuai Amat sesuai

*Not appropriate at all Most appropriate*

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13. Interpretasi data/maklumat dan kesimpulannya

*Data/information interpretation and conclusion are*

Ulasan/*Comments*

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*Not appropriate at all Most appropriate*

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14. Hubungan perbincangan dengan penemuan kajian

*The discussion corresponds to the results of the study*

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15. Perbincangannya

*The discussion is*

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16. Bahan rujukan (komprehensif, terkini)

*References (comprehensive, up-to-date) show*

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17. Kajian adalah

*The research shows*

Ulasan/*Comments*

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*Not appropriate at all Most appropriate*

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**BAHAGIAN B** *SECTION B*

**PEMBETULAN UTAMA YANG PERLU DILAKSANAKAN/DIBUAT (JIKA ADA)**

*MAJOR REVISIONS REQUIRED (IF ANY)*

Sila gunakan kertas tambahan, jika perlu. *Please use additional paper, if required.*

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**PEMBETULAN UTAMA YANG PERLU DILAKSANAKAN/DIBUAT (JIKA ADA), samb.**

*MAJOR REVISIONS REQUIRED (IF ANY), cont’d*

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**BAHAGIAN C** *SECTION C*

**ULASAN TAMBAHAN (Contoh : Kesesuaian untuk penerbitan dan anugerah ) (JIKA ADA)**

*OTHER COMMENTS (Example : Suitability for publication and award) (IF ANY)*

Sila gunakan kertas tambahan, jika perlu. *Please use additional paper, if required.*

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**BAHAGIAN D** *SECTION D*

**PERAKUAN** *RECOMMENDATION*

Sila catatkan ringkasan perakuan di bawah dengan menandakan (√) di dalam perenggan yang berkaitan :

*Please indicate your summary recommendation by placing a tick (√) against the appropriate paragraph:*

**Perakuan** *Recommendation*

**Lulus**

Calon dianugerah Ijazah Doktor Falsafah/Sarjana tertakluk kepada pindaan/pembetulan kepada tesisnya seperti di dalam laporan Panel Pemeriksa.

***Pass***

*The candidate is awarded a Doctor of Philosophy/Masters Degree subject to changes/ corrections to the thesis as listed in the Panel of Examiners’ report.*

**Gagal**

Calon tidak layak dianugerah Ijazah Doktor Falsafah/Sarjana dan juga tidak dibenar untuk menyerah semula tesis.

***Fail***

*The candidate is not awarded a Doctor of Philosophy /Masters Degree and is not allowed to resubmit his/her thesis.*

Tandatangan *Signature*  Tarikh *Date*

**Garis Panduan Kepada Pemeriksa**

|  |  |
| --- | --- |
| **Perakuan** | **Garis panduan untuk Perakuan** |
| **Lulus** | **Calon dianugerah Doktor Falsafah/Sarjana tertakluk kepada pindaan/pembetulan kepada tesisnya seperti di dalam laporan Panel Pemeriksa.**  **Perakuan ini dibuat jika tesis:**     1. **Tidak ada pembetulan/masalah;** 2. **Memerlukan suntingan teks, format jadual, format rajah, tata bahasa, ejaan, pembetulan kesilapan menaip dll;** 3. **Memerlukan hanya sedikit maklumat tambahan;**      1. **Hanya memerlukan penjelasan berhubung beberapa bahagian yang kecil dalam teks;** 2. **TIDAK MEMERLUKAN kerja ujikaji tambahan, pengumpulan data yang baru atau penulisan semula yang banyak;** 3. **Tidak akan banyak berubah pada rumusan apabila ditulis semula.** |
| **Gagal** | **Calon tidak layak dianugerah Ijazah Doktor Falsafah/Sarjana dan juga tidak dibenar untuk menyerah semula tesis.**  **Perakuan ini dibuat jika tesis:**     1. **Mempunyai kelemahan yang ketara sehingga kerja-kerja tambahan atau pembetulan tidak dapat meningkatkan tahap tesis ini kepada piawaian yang ditetapkan; atau** 2. **Mempunyai kelemahan yang tidak dapat diperbaiki; atau** 3. **Mempunyai kajian yang tidak mencukupi;** |

**Guidelines for Examiners**

|  |  |
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| **Recommendation** | **Recommendation Guidelines** |
| **Pass** | The candidate is awarded a Doctor of Philosophy/Masters Degree subject to changes/ corrections in his/her thesis as listed in the Panel of Examiners report.  **These recommendations are made if the thesis:**     * + - 1. Does not require revision/Has no problems;       2. Requires text editing, formatting of tables and/or figures, corrections of grammar, spelling, typos etc.;       3. Requires a little addition of relevant information;       4. Requires explanations pertaining to several short sections in the text;       5. **DOES NOT REQUIRE** additional experiments, collection of new data or extensive revision;       6. Ends with a conclusion that does not differ much when revised. |
| **Fail** | * The candidate is not awarded a Doctor of Philosophy/Masters Degree and is not allowed to resubmit his/her thesis.   These recommendations are made if the thesis:   1. Has substantial weaknesses making the thesis to be below acceptable standards which cannot be addressed even with additional work or corrections; or 2. Has weaknesses that cannot be corrected; or 3. Is based on inadequate research |

**Appropriateness scales**

| **No.** | **Items** | **Scales** | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Not appropriate at all** |  |  |  | **Most appropriate** |
| **1** | **2** | **3** | **4** | **5** |
| 1. | *In terms of contents,*  *the thesis title is* | Irrelevant at all to the scope of study. | Relatively relevant to the scope of study | Related to the scope of the study | Clearly related to the scope of the study | Well related to the scope of the study |
| 2. | *In terms of conciseness,*  *the abstract is* | Not concise, the research objectives, experimental design, methods, and findings are poorly described. and not relevant at all. | Not concise, the research objectives, experimental design, methods, and findings are poorly described. | Concise, and consists of research objectives, experimental design, methods, and findings. | Concise, the research objectives, experimental design, methods, and findings are clearly described. | Highly concise, the research objectives, experimental design, methods, and findings are well described. |
| 3. | *In terms of clarity of*  *presentation, the thesis is* | Not conform to the required guidelines and has generally unacceptable layout in terms of structure and logical arguments. | Not conform to the required guidelines and has generally acceptable layout in terms of structure and logical arguments. | Conform to most of the guidelines and has an acceptable layout in terms of structure and logical arguments. | Conform to all the required guidelines and has a good layout in terms of structure and logical arguments. | Conform to all the required guidelines and has an excellent layout in terms of structure and logical arguments. |
| 4. | *In terms of organization (chapters, bibliography, Appendices, etc.), the thesis is* | Poorly organized and no continuity at all. | Poorly organized and has poor continuity | Organized and has continuity. | Well organized and has continuity. | Well organized, well-structured and has continuity. |
| 5. | *In terms of the*  *language and*  *grammar, the thesis*  *shows* | Poor use of language characterized by numerous errors and grammatical errors. | Inappropriate use of language characterized by relatively few errors and grammatical errors. | Reasonably clear and correct use of language characterized by clear expression with relatively few grammatical errors. | Clear and correct use of language characterized by a clear expression, with few grammatical errors | Clear and correct use of language characterized by a clear style of expression, with no grammatical error. |
| 6. | *In terms of spelling, the thesis shows* | Numerous spelling errors | Several spelling errors. | A few spelling errors. | Negligible number of spelling errors. | No spelling error at all. |
| 7. | *The*  *terminology*  *used is* | Not appropriate at all | Not appropriate | Appropriate | Considerable appropriate | Most appropriate |
| 8. | *The literature review shows* | No convincing evidence of an understanding of the literature, with a very limited selection of relevant sources and no critical comment. No connection of literature to the research study conducted. | Evidence of a satisfactory knowledge and limited critical review of the relevant literature as it relates to the research study conducted, but with obvious gaps and omissions. | Evidence of a satisfactory knowledge and limited critical review of the relevant literature as it relates to the research study conducted | Evidence of a sound knowledge and critical review of the literature relevant to the research study conducted. | Evidence of a comprehensive knowledge and critical review of the literature relevant to the research study conducted. |
| 9. | *Research objectives are* | Poorly defined and not relevant at all | Poorly defined | Appropriately defined | Clearly defined | Well defined |
| 10. | *The methodology*  *shows* | No selection and justification of research methodology and design. | Research methodology and design are described inappropriately. | Research methodology and design are described appropriately. | Research methodology and design are described thoroughly and clearly. | Research methodology and design are described thoroughly and perfectly. |
| 11. | *The data collected for the*  *analysis and testing are* | Inappropriate and insufficient. | Somewhat inappropriate and insufficient. | Appropriate and sufficient. | Appropriate, sufficient, and justified. | Appropriate, sufficient, and well justified. |
| 12. | *The quantitative(statistical)/*  *qualitative*  *analysis shows* | No evidence of appropriate use of data analysis techniques | Some evidence of appropriate use of data analysis techniques | Evidence of appropriate use of data analysis techniques. | Clear evidence of appropriate use of justified data analysis techniques. | Clear evidence of appropriate use of well justified data analysis techniques. |
| 13. | *Data/information*  *interpretation and*  *conclusion are* | Inaccurate, incomplete, or illogical. | Partially supported by the findings or based on logical reasoning. | Supported by the evidence, or based on logical reasoning | Clearly supported by the evidence, or based on logical reasoning | Fully supported by the evidence or based on logical reasoning. |
| 14. | *The discussion*  *corresponds to the*  *results of the study.* | Completely irrelevant, inaccurate, incomplete, and illogical. | Partially irrelevant, inaccurate, incomplete, and illogical. | Relevant, accurate, complete, and logical. | Clearly relevant, accurate, complete, and logical. | Completely relevant, accurate, complete, and logical |
| 15. | *The discussion is* | Poor. Importance and contributions of the major findings are not discussed in relation to literature or not supported by the findings. | Somewhat appropriate. Importance and contributions of the major findings are discussed partially in relation to literature or partially supported by the findings. | Acceptable. Importance and contributions of the major findings are discussed in relation to literature and supported by the findings. | Good. Importance and contributions of the major findings are discussed in relation to literature and clearly supported by the findings. | Excellent. Importance and contributions of the major findings are clearly discussed in relation to literature, and fully supported by the findings. |
| 16. | *References*  *(comprehensive,*  *up-to-date) show* | Inconsistent format, irrelevant references, and/or references are not up to date | Inconsistent format, but relevant references and/or references are not up to date | Consistent format, relevant references and/or references up to date | Consistent format and conforms to the required format, relevant references and references are up to date | Consistent format and conforms to the required format, references are comprehensive and up to date |
| 17. | *The research shows* | No novelty, not concise, not feasible, and no proper scope to address | No novelty and it has no proper scope to address. | Novelty and it has proper scope to address, realistic, and feasible. | Considerable novelty and it has proper scope to address, realistic, and feasible. | High novelty and it has proper scope to address, concise, and feasible |